

Sandown Cable Board
Minutes
October 24,2023

Date: October 24, 2023

Place: Sandown Town Hall

Members Present: Richard Lewis, Chairperson, Chris Donnellan, Vice-Chair and Eric Olsen (Selectmen Ex-Officio)

Members Absent:

Opening: Mr. Lewis called the meeting at 7:00 p.m.
The Pledge of Allegiance was said.

Mr. Lewis made a motion to approve the October 4th meeting minutes as amended **2nd** by **Mr. Donnellan**. All in favor. **Motion pass**

Mr. Donnellan was in contact with Rich Duke from X-finity in regard to the upgrading to HD. Mr. Donnellan has not heard back from Rich Duke, he should also have some cost for the upgrade.

Mr. Donnellan was also in contact with Gayle from finance. The board was informed that Drake hiring date was January 2020, he is at a level 10 step 3 on the pay matrix. Mr. Donnellan has been working on the budget information, he was not sure if the cable follows the Town for the calendar year.

Mr. Donnellan also has been posting on Facebook about the contract renewal. Has been working with Andrea to get a new email address. Mr. Lewis thought that we should still be receiving email for about 6 months after the change. Selectmen Olsen informed Mr. Lewis that Sandown Cable does not have a comcast email. All emails are from RMON and that we pay \$8.00 to have an email address. The board talked about what would be a good name for an email. Mr. Lewis would like for the board to have some ideas at the next meeting.

Mr. Donnellan also talked about the Recreation building. He informed the board that you can start it remotely, as long as you are on the same network.

Selectmen Olsen mentioned that the BOS voted to up the matrix to 1%.

Mr. Lewis reached out to Lynne, to have the BOS sign the contract. Sent an email to the attorney letting her that it is signed and haven't heard back.

Mr. Donnellan thought about the ask questions for Comcast on the contract. About the HD Channel. What would be the timeline for that, will they guide us with their expertise in knowing what we will need for the upgrading in the building. Mr. Lewis mentioned

46 that we have the rights to have 2 Channel. Not sure if the education channel in
47 considered the 2nd one. A discussion was talked about the HD channel location on the
48 cable stations.

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50 **Selectmen Olsen made a motion to adjourn the meeting at 7:28. 2nd by Mr.**
51 **Donnellan. All in favor. Motioned passed.**

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53 Next meeting is November 28th, 2023 at 7:00pm

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55 Respectfully Submitted,

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59 Erica Olsen

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67 Respectfully Submitted,

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69 Erica Olsen