

Sandown Cable Board
Minutes
March 26th, 2024

Date: March 26th, 2024

Place: Sandown Town Hall

Members Present: Richard Lewis, Chairperson, Chris Donnellan, Vice-Chair,
Parker Davis member and Eric Olsen (Selectmen Ex-Officio)

Members Absent:

Opening: Mr. Lewis called the meeting at 7:00 p.m.
The Pledge of Allegiance was said.

Mr. Lewis made a motion to approve the February 27th meeting minutes as amended.
2nd by Selectmen Olsen. Mr. Davis abstained. All in favor. **Motion passed.**

Mr. Donnellan informed the board that the Uninterruptable Power Supply was reduced in price, the new price is \$1,100 with a 3-year warranty along with a 2-year warranty for the battery. Mr. Donnellan also brought up about the identifications of the station. Mr. Donnellan mentioned that the station has always had a number attached with the station ie...Channel 16 or Channel 17. Mr. Lewis would like to see the new domain name have NH in the name. Mr. Lewis would like to see the board produce a new name at the next meeting.

Mr. Lewis went over the renewal of the Comcast proposal that Attorney Ms. Miller put together. The only big change would be section 6.2 of the contract. PEG Channels, currently the Town has one station would like to add a HD channel. Mr. Donnellan inquired about the subscribers if they will be billed and how much. In section 6.3 Comcast may also charge the subscribers or the Town for the new fiber line, which is generally \$20,000 per mile, spread out over the term of the franchise which is 10 year contract with a 11% interest rate, funds could be taken out quarterly. Mr. Lewis would also like to keep the SD channel at a lower number, so that subscribers would be able to see the carousel and be redirected to the higher number station.

A discussion to reduce the franchise fee was talked about. Mr. Lewis would like to keep the rate at 3%. The previous contract was split up into the first 5 years the rate was 2.5% and the last 5 years the rate was 3%. Looking over the spreadsheet that was put together by Mr. Lewis, it appears that a cell had moved making number incorrect. Will fix his and have for next meeting. Mr. Donnellan would also like to have a pie chart showing increase or decrease. And a list of what goes into the revenue. Mr. Lewis will ask those questions to the Ms. Miller to find out.

Mr. Lewis will adjust the spreadsheet to reflect Mr. Donnellan new pay rate for 2024. At an average of 10 hours, 15 hours, and 20 hours. Will have a percentage to recommend to the Board of Selectmen. To move the process forward to Comcast.

Mr. Lewis brought up about the ~~Character~~ Charter reference to the annual elect, Chair, Vice Chair and Treasurer. Will need to amend the ~~Character~~ Charter to have the concurring votes of the majority of members to vote. Need to hold a public meeting with a 5-day notice in advance.

Next meeting will be on April 23rd 2024

Selectman Olsen made a motion to adjourn the meeting at 8:11 2nd by Mr. Donnellan. All in favor. Motioned passed.

Respectfully Submitted,

Erica Olsen