



## *Town of Sandown*

# *Building Infrastructure Improvement Plan*

**Purpose:**

This project plan has been created to be utilized as a guide for long term strategic building infrastructure improvements for town-owned buildings and properties within the Town of Sandown, New Hampshire. It is a collaborative, comprehensive document and is based on recommendations from town board and committee members, department heads, office staff, and citizens. This plan has been created by the authority of the Board of Selectmen, is separate and distinct from the Town of Sandown Capital Improvement Plan, and is a living document subject to revisions.

**Objective:**

The objective of this plan is to maintain or enhance the town building and grounds infrastructure through identifying, justifying, estimating, prioritizing, and determining funding solutions to meet the short term and long term needs of the community.

Building Infrastructure Improvement Plan 2010 - 2015										
Program Category: Buildings and Grounds										
Buildings and Grounds										
Project#	EXPENDITURES	Funding	2010	2011	2012	2013	2014	2015	Total	Status
BG -001	Town Hall Front Steps Repair	Budget	1900						1900	
BG -002	Nonskid Surface on Handicap Ramp	Budget	150						150	
BG -003	Air Conditioning Units	Budget		3200					3200	
BG -004	Programmable Thermostats	Budget	250						250	
BG -005	Gutters Over Porch and Handicap Ramp	Budget	880						880	
BG -006	Monitored fire Detection System	Budget			10200				10200	
BG -007	Updated Electric Adding 200 Amp Service	Budget			715				715	
BG -008	Restroom Upgrade	Budget		1740					1740	
BG -009	New Gas Stove in Kitchen	Budget		1200					1200	
BG -010	Additional Help Window in Town Clerk's Office	Budget				2550			2550	
BG -011	Window Blinds	Budget			355				355	
BG -012	Landscape Timbers in Planting Beds	Budget				912			912	
BG -013	Paint Ceiling and Walls at Fire Station	Budget				630			630	
BG -014	New Water Treatment System - FD	Budget	9435						9435	
BG -015	Replace Floor Covering - PD	Budget			1625				1625	
BG -016	Keyless Entry - PD	Budget	850						850	
BG -017	Garage & Side Door Replacement - PD	Budget		1425					1425	
BG -018	Insulate and Install Concrete Floor at Hwy Dept	Budget		3000					3000	
BG -019	Garage Door Repairs	Budget		1750					1750	
BG -020	Additional Lighting at Highway Department	Budget			1675				1675	
BG -021	Add'l Concrete Blocks at Trans. Station/Highway	Budget	1080						1080	
BG -022	Repair Glass Window at Library	Budget	210						210	
BG -023	Power Wash Library Building	Budget		285					285	
BG -024	Upgrade Egress in Basement of Library	Budget				10000			10000	
BG -025	Repair Handicap Ramp at Library	Budget								
BG -026	Card Access System for Town Hall	Budget					10000		10000	
BG -027	Handicap Restroom in Upper Hall	Budget						19500	19500	
BG-028	Repair of Fencing at Miller Recreation Field	Budget		1700					1700	
BG-029	Garage Door Replacement at FD	Budget					9460		9460	
	<b>Building and Grounds Total Expense</b>		0	14755	14300	14570	14092	19460	19500	96677
	<b>Funding</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Total</b>	
	Budget Expense		14755	14300	14570	14092	19460	19500	96677	
	Capital Reserve									
	Grants									
	Warrant Articles									
	Bonds									
	<b>Building and Grounds Total Revenues</b>		<b>14755</b>	<b>14300</b>	<b>14570</b>	<b>14092</b>	<b>19460</b>	<b>19500</b>	<b>96677</b>	

***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-001
- 2. **Project Name:** Town Hall Front Steps Repair
- 3. **Project Priority:** 2010
- 4. **Project Location:** Town Hall
- 5. **Project Description:** Front steps are narrow, railings are falling apart and are in need of repair and paint.
- 6. **Project Justification:**
- 7. **Project Benefit:** Safety to all who enter upper town hall and esthetics of the building.

8. **Environmental Review Required:** Y or N

9. **Project Status:** New Project X

Previous Submitted Denied

In Funding Process

Project Approved

10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel

11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved:

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	1900.						1900.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	1900.						1900.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

**Building Infrastructure Improvement Project Plan**

- 1. **Project #:** BG-002
- 2. **Project Name:** Nonskid surface on handicap ramp
- 3. **Project Priority:** 2010
- 4. **Project Location:** Town Hall
- 5. **Project Description:** non skid surface was previously on the ramp but within 1 year the non skid treads shredded and in disrepair. Would like to try using a painted surface with sand added to the paint to create a non skid surface.
- 6. **Project Justification:** Required under American Disabilities Act to have a safe ramp surface
- 7. **Project Benefit:** Safety for all who use ramp to access building.
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Bi-Annual \$ 150  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved:

**Financing Plan**

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	150.						150.
<b>Operation &amp; Maintenance</b>				150.			150.

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	150.						150.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

**Building Infrastructure Improvement Project Plan**

- 1. **Project #:** BG-003
- 2. **Project Name:** Air Conditioning Units
- 3. **Project Priority:** 2011
- 4. **Project Location:** Selectmen’s Office, Town Clerk, Upper Hall and Computer Closet in lower hall
- 5. **Project Description:** AC units are old and no longer cooling properly in each of the locations listed. If cabling project passes, an AC unit would be needed in the computer closet where equipment will be stored.
- 6. **Project Justification:** Energy savings for units that are up to date and energy efficient
- 7. **Project Benefit:** Comfort of town employees and residents using the town hall in the summer months.
- 8. **Environmental Review Required: Y or N**
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**Financing Plan**

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	3200.						3200.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>		3200.					3200.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							



## Building Infrastructure Improvement Project Plan

1. **Project #:** BG-005
2. **Project Name:** Gutters over Porch and handicap ramp
3. **Project Priority:** 2010
4. **Project Location:** Town Hall
5. **Project Description:** place gutters and downspouts on front of Town Hall over the porch and handicap ramp.
6. **Project Justification:** in the winter months rain and snow come off the roof onto both the front steps and handicap ramp. When the weather gets cold the runoff freezes and ice builds up on the steps and handicap ramp causing a very unsafe situation for anyone entering the building in that location.
7. **Project Benefit:** Creating a safer environment for the public to enter the building and less liability to the town if someone should be injured
8. **Environmental Review Required:** Y or N
9. **Project Status:** New Project      X  
Previous Submitted Denied  
In Funding Process  
Project Approved
10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

## Financing Plan

### 13. PROJECT EXPENDITURES

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	880.						880.
<b>Operation &amp; Maintenance</b>							

### 14. FUNDING

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	880.						880.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>Warrant Article</b>							
<b>Bond</b>							

## Building Infrastructure Improvement Project Plan

1. **Project #:** BG-006
2. **Project Name:** Monitored Fire Detection System
3. **Project Priority:** 2012
4. **Project Location:** Town Hall
5. **Project Description:** Install a monitored fire detection system throughout Town Hall which would alert local fire department when fire or smoke are in the building
6. **Project Justification:** Town Hall currently has only battery powered fire detectors and if something should happen in the building after hours or weekends no one is alerted.
7. **Project Benefit:** Ensures that the Fire Department is notified immediately if there's smoke or fire in the building allowing for quicker response time.
8. **Environmental Review Required: Y or N**
9. **Project Status:** New Project      X  
    Previous Submitted Denied  
    In Funding Process  
    Project Approved
10. **Operation and Maintenance Costs:** Annual \$  
    Additional Personnel
11. **Funding Approved For:** Planning:  
    Implementati Funding  
    Amount Approved

## Financing Plan

### 13. PROJECT EXPENDITURES

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	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>			10200.				10200.
<b>Operation &amp; Maintenance</b>							

### 14. FUNDING

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>			10200.				10200.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							



***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-008
- 2. **Project Name:** Restroom Upgrade
- 3. **Project Priority:** 2011
- 4. **Project Location:** Town Hall
- 5. **Project Description:** The fixtures in the bathroom need upgrading. The hard water problem at the Town Hall has removed the glaze finish from the the sinks, toilets and urinals making it difficult to keep these fixtures clean.
- 6. **Project Justification:** Need to maintain the cleanliness and esthetics of the building.
- 7. **Project Benefit:**
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>		1740.					1740.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>		1740.					1740.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

**Building Infrastructure Improvement Project Plan**

- 1. **Project #:** BG-009
- 2. **Project Name:** New gas stove in kitchen
- 3. **Project Priority:** 2011
- 4. **Project Location:** Town Hall
- 5. **Project Description:** Replace the existing 1978 gas stove in the Town Hall kitchen with a new updated gas stove
- 6. **Project Justification:** Existing gas stove has needed repairs this year and has no safety mechanism for the pilot light in the oven. This stove is 31 years old and requires someone from the office to light the unit prior to any function being held that needs the stove.
- 7. **Project Benefit:** Safety of anyone lighting the stove and projected costs to repair the unit.
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**Financing Plan**

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>		1200.					1200.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>		1200.					1200.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

***Building Infrastructure Improvement Project Plan***

***Financing Plan***

- 1. **Project #:** BG-010
- 2. **Project Name:** Additional Help Window in Town Clerk's Office
- 3. **Project Priority:** 2013
- 4. **Project Location:** Town Hall - Town Clerk's Office
- 5. **Project Description:** The Town Clerk would like an additional customer service window to wait on residents.
- 6. **Project Justification:** The Town Clerk's office has three (3) clerks and has the ability to help additional residents by creating an additional customer service window. It is also the hope to have this window be private enough to discuss sensitive information with residents.
- 7. **Project Benefit:** To be able to assist more residents when all three (3) clerks are in the office and have a semi-private area for residents to discuss personal financial issues.
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X

Previous Submitted Denied

In Funding Process

Project Approved

- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel

- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>				2550.			2550.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>				2550.			2550.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

***Building Infrastructure Improvement Project Plan***

***Financing Plan***

- 1. **Project #:** BG-011
- 2. **Project Name:** Window Blinds in Selectmen's and Town Clerk's Office
- 3. **Project Priority:** 2012
- 4. **Project Location:** Town Hall
- 5. **Project Description:** Install two (2) new vertical blinds in each of the above offices. (4 blinds total)
- 6. **Project Justification:** There are four (4) windows in the Selectmen's Office and Town Clerk's Office. These blinds have been there a number of years and are broken and missing many of the slats making it difficult to keep sunlight off computer screens.
- 7. **Project Benefit:** Keeps the sunlight off computer screens and allows us to shut the blinds properly keeping drafts out.
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>			355.				355.
<b>Operation &amp; Maintenance</b>							

- Previous Submitted Denied
  - In Funding Process
  - Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>			355.				355.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

## Building Infrastructure Improvement Project Plan

1. **Project #:** BG-012
2. **Project Name:** Landscape Timbers in Planting Bed
3. **Project Priority:** 2013
4. **Project Location:** Town Hall
5. **Project Description:** Install pressure treated landscape timbers along planting bed at town office entrance. This price includes the nails needed to hold the timbers together.
6. **Project Justification:** Currently there are landscape timbers that outline the planting bed at the town office entrance but these timbers are now rotten and broken apart. Each time it rains runoff flows out of the planting bed taking bark mulch and other debris out scattering it in the parking lot. Putting new timbers here will stop much of this runoff in the parking lot.
7. **Project Benefit:** Putting new timbers here will stop much of this runoff in the parking lot.
8. **Environmental Review Required:** Y or N
9. **Project Status:** New Project      X  
Previous Submitted Denied  
In Funding Process  
Project Approved
10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

## Financing Plan

### 13. PROJECT EXPENDITURES

	2010	2011	2012	2013	2014	2015	Total
Planning							
Purchase & Construction				912.			912.
Operation & Maintenance							

### 14. FUNDING

	2010	2011	2012	2013	2014	2015	Total
Budget Expense				912.			912.
Capital Reserve							
Grant							
Warrant Article							
Bond							

***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-013
- 2. **Project Name:** Paint Ceiling and Walls at Fire Station
- 3. **Project Priority:** 2013
- 4. **Project Location:** Fire Station
- 5. **Project Description:** Paint ceiling and walls of Fire Station – need approximately 30 gallons of paint
- 6. **Project Justification:** Cleanliness and esthetics of the fire station
- 7. **Project Benefit:**
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project      X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>				630.			630.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>				630.			630.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-014
- 2. **Project Name:** New Water Treatment System
- 3. **Project Priority:** 2010
- 4. **Project Location:** Fire Station but supports Police, Fire and Town Hall
- 5. **Project Description:** Installation of new water treatment system and removal of old system. This system treats water at the Fire Station, Police Station and Town Hall

6. **Project Justification:** The water treatment system currently in place is very old and undersized for the treatment of the three (3) facilities. Some of the components are leaking causing mold and moisture problems. Many pounds of cat litter are on the floor catching much of this leaking.

7. **Project Benefit:**

8. **Environmental Review Required: Y or N**

9. **Project Status:** New Project X

Previous Submitted Denied

In Funding Process

Project Approved

10. **Operation and Maintenance Costs:** Annual \$ 850-1,000

Additional Personnel

11. **Funding Approved For:** Planning:

Implementati Funding

Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	9434.22						9434.22
<b>Operation &amp; Maintenance</b>		850.	850.	850.	850.	850.	4250

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	9434.22	850.	850.	850.	850.	850.	13684.22
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							



***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-016
- 2. **Project Name:** Keyless Entry
- 3. **Project Priority:** 2010
- 4. **Project Location:** Police Station
- 5. **Project Description:** The alarm system has failed at the Police Station and it is the Chief's opinion that the best replacement system is a keyless system that can be traced through the computer system. It will enable him to tract the entry and exit of exterior and interior doors that require a secure environment. Price of this project depends on what's decided for the system.
- 6. **Project Justification:** See above
- 7. **Project Benefit:**
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	850.						850.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	850.						850.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

### *Building Infrastructure Improvement Project Plan*

1. **Project #:** BG-017
2. **Project Name:** Garage Door Replacement
3. **Project Priority:** 2011
4. **Project Location:** Police Station
5. **Project Description:** Replace garage door at the police station. These doors are old and in need of repair.
6. **Project Justification:** The garage door has a system of tracts, guide wheels and cables. The door is starting to get old and needs attention. It has been suggested to replace the entire door rather than the mechanics of the door.
7. **Project Benefit:**
8. **Environmental Review Required:** Y or N
9. **Project Status:** New Project      X  
Previous Submitted Denied  
In Funding Process  
Project Approved
10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

### *Financing Plan*

#### 13. PROJECT EXPENDITURES

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>		1425.					1425.
<b>Operation &amp; Maintenance</b>							

#### 14. FUNDING

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>		1425.					1425.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>Warrant Article</b>							
<b>Bond</b>							





**Building Infrastructure Improvement Project Plan**

- 1. **Project #:** BG-020
- 2. **Project Name:** Additional Lighting at Highway Department
- 3. **Project Priority:** 2012
- 4. **Project Location:** Highway Department
- 5. **Project Description:** Currently there is no lighting at the salt and sand area. This project includes the installation of a compact light fixture on the salt shed as well as repair of spotlights and proper wiring for switches
- 6. **Project Justification:** No lighting on the salt shed makes it extremely difficult and dangerous to work in that area at night. The only light comes from the backhoe itself and any headlights. It is not safe for drivers that are in and out of their vehicles in that area.
- 7. **Project Benefit:**
- 8. **Environmental Review Required: Y or N**
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**Financing Plan**

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>			1675.				1675.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>			1675.				1675.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

***Building Infrastructure Improvement Project Plan***

***Financing Plan***

- 1. **Project #:** BG-021
- 2. **Project Name:** Additional Concrete Block at Transfer Station & Highway
- 3. **Project Priority:** 2010
- 4. **Project Location:** Transfer Station
- 5. **Project Description:** The Public Works Director would like to create additional recycling area space and would need some concrete block to do so. He would like 6 for Transfer Station and 12 for the Highway Garage (\$60.00 EA X 18 blocks)

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	1080.						1080.
<b>Operation &amp; Maintenance</b>							

- 6. **Project Justification:** Increase the recycling area making it easier for residents to bring in their garbage.
- 7. **Project Benefit:**
- 8. **Environmental Review Required: Y or N**
- 9. **Project Status:** New Project X

**14. FUNDING**

- Previous Submitted Denied
- In Funding Process
- Project Approved

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	1080.						1080.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-022
- 2. **Project Name:** Repair Glass Window at Library
- 3. **Project Priority:** 2010
- 4. **Project Location:** Public Library
- 5. **Project Description:** One of the picture windows at the Library is in need of repair. One pane of glass is fogged and unable to see through. It appears that the seal has been broken on the window and the glass will be replaced.
- 6. **Project Justification:** Cannot currently see through the window and the esthetics of the building.
- 7. **Project Benefit:**
- 8. **Environmental Review Required: Y or N**
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>	210.						210.
<b>Operation &amp; Maintenance</b>							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>	210.						210.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

## ***Building Infrastructure Improvement Project Plan***

1. **Project #:** BG-023
2. **Project Name:** Power Wash Library Building
3. **Project Priority:** 2011
4. **Project Location:** Public Library
5. **Project Description:** The Trustees have obtained a quote to power wash the building to remove all mold and mildew on the vinyl siding and apply a poly shine to the siding.
6. **Project Justification:** Maintain the esthetics of the building.
7. **Project Benefit:**
8. **Environmental Review Required:** Y or N
9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

## ***Financing Plan***

### **13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
<b>Planning</b>							
<b>Purchase &amp; Construction</b>		285.					285.
<b>Operation &amp; Maintenance</b>							

### **14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
<b>Budget Expense</b>		285.					285.
<b>Capital Reserve</b>							
<b>Grant</b>							
<b>WarrantArticle</b>							
<b>Bond</b>							

***Building Infrastructure Improvement Project Plan***

- 1. **Project #:** BG-024
- 2. **Project Name:** Upgrade Egress in Basement of Library
- 3. **Project Priority:** 2013
- 4. **Project Location:** Public Library
- 5. **Project Description:** Upgrade the basement egress of the Public Library from a bulk head to a walk out.
- 6. **Project Justification:** As part of a safety survey conducted by Local Government Center it was suggested to upgrade this egress to bring it up to National Fire Protection Life and Safety Code.
- 7. **Project Benefit:**
- 8. **Environmental Review Required:** Y or N
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

***Financing Plan***

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
Planning							
Purchase & Construction				10000.			10000.
Operation & Maintenance							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
Budget Expense				10000.			10000.
Capital Reserve							
Grant							
WarrantArticle							
Bond							









**Building Infrastructure Improvement Project Plan**

- 1. **Project #:** BG-029
- 2. **Project Name:** Garage Door Replacement at Fire Station
- 3. **Project Priority:** 2014
- 4. **Project Location:** Fire Station
- 5. **Project Description:** Replacing garage doors at the fire station. These doors are getting old and are not insulated possibly causing an increase in fuel costs.
- 6. **Project Justification:**
- 7. **Project Benefit:**
- 8. **Environmental Review Required: Y or N**
- 9. **Project Status:** New Project X  
Previous Submitted Denied  
In Funding Process  
Project Approved
- 10. **Operation and Maintenance Costs:** Annual \$  
Additional Personnel
- 11. **Funding Approved For:** Planning:  
Implementati Funding  
Amount Approved

**Financing Plan**

**13. PROJECT EXPENDITURES**

	2010	2011	2012	2013	2014	2015	Total
Planning							
Purchase & Construction					9460.		9460.
Operation & Maintenance							

**14. FUNDING**

	2010	2011	2012	2013	2014	2015	Total
Budget Expense					9460.		9460.
Capital Reserve							
Grant							
WarrantArticle							
Bond							